Member
Santa Barbara Community College District
Program Name
Noncredit ESL Program
Primary Contact Name
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Applicable Program Area
English as a Second Language/Literacy
I.   Summary of Activities based on the objectives submitted from the Request for Proposal and Activity Chart. These should reflect the goals of AEBG including but not limited to integrative programming for noncredit pathway bridge courses and certificates, internship/placement programs, integrative learning strategies, progress of program working groups and task forces. List and describe their progress.

1. Enhance core curriculum to include content-based job readiness and content-based instruction that will lead to employability
Activities:
a. 1.1. NC ESL Faculty group finished BSI project to analyze 8-week semester schedule and recommend curriculum modifications to the ESL Department. The Work Group will meet with ESL Dept. Chair on Apr 15 to recommend changes.
b. 1.3 While waiting on 8-week schedule review, NC ESL Curriculum work group continues to work on integration of work readiness skills into four existing core courses.
c. 1.5 Equip classroom sites with lending-library of portable tablets
a. Partner survey developed to determine interest in obtaining SBCC surplus computers for off-site class locations.

2. Improve student outreach and facilitate student access
5.2 Create streamlined student admission and registration processes
a. Noncredit Advisory Committee met
b. Interdepartmental Committee now working with Admissions Director
c. IT staff
d. NC ESL identified staff to help students access their Pipeline addresses
3. Professional Development (See also Professional Development and Budget Tables)
 1.7 Provide faculty with professional development to integrate workplace and job-readiness teaching applications into teaching practices.
1.9 Provide faculty with technical application training modules
5.3 Bring CALPro Workshops to NC Faculty

a. PD work group has met three times. Working points: develop and organize PD specific to NC ESL needs in three areas: Technology, ESL Workplace skills, Classroom instruction, and Learning Communities.   First area is Technology. Identifying and prioritizing the most essential Pipeline training components for students. Instructor professional development will address teaching the teacher to use the Pipeline features and help students understand their use.
b. CalPro Workshops – creating a calendar of events. Dissemination point through Wiki Repository.
c. Use Faculty Wiki Page as a repository to disseminate curriculum and PD information
4. Budget
 a. Please see NC ESL Budget Table

II.   Data Reporting: Fall 2015 - Present
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III.   Budget Narrative. Members are expected to make their best efforts to expend funding by June 30, 2016 and no
a. Please see NC ESL Budget Table
IV.   Marketing Efforts. Please list and describe marketing and outreach efforts to advertise your program.
a. Please see NC ESL Budget Table

2015-16 NC ESL Professional Development Plan 1st Qtr Report L Gardner-Flores

Budget: $18,000

No.	Category	AEBG Grant Wording	Topics	Resources	Budget	Deliverables	Deadline
1	PD Work Group	A NC ESL Professional Development Committee will be established to organize trainings, contract guest speakers, and organize training events.		Instructors	$1,200*	Implementation Plan (Survey instructors; Create/update PD Calendar; Create PD Tracking Log)	April 30
2	**Technology**				**$4,225****		
		Provide faculty with technical application training modules	Pipeline	FRC, Faculty, CalPro, etc		80% NC ESL faculty take training	May - Oct
		Enhance ESL instruction with software programs	Various Topics (virtual communication, instructional software, new technologies)			Faculty use software; purchase software	May - Oct
3	**ESL Workplace Skills**				**$4,225**		
		Provide faculty with professional development to integrate workplace and job-readiness teaching applications into teaching practices	Ventures' authors (All Faculty training)			80% NC ESL faculty implement job-readiness instructional practices	May - Oct
4	**Instructional**				**$4,225**		
		Integrate exemplary I-Best model as best teaching practices	Best Practices	CalPro, FRC, Instructors		Wikipage repository of instructional materials	May - Oct
			Multi-level teaching, Low level literacy	Committee Suggestions: Koop, faculty			

No.	Category	AEBG Grant Wording	Topics	Resources	Budget	Deliverables	Deadline
		Bring CalPro Workshops to NC Faculty				Training completed; Wiki Repository	
5	Learning Communities				$4,125		April - Oct
		Upper-level NC ESL learning community cohorts will be developed for students to have clearly-defined seamless pathways to next-step educational opportunities and/or jobs.	LC Curriculum Design Workshops	Washington Center		Create Student Learning Communities	
		Create Interdepartmental Faculty Learning Community to exchange Best Teaching Practices		NC ESL, AHS/GED, Credit Faculty		Monthly Interdepartmental Best Practice Exchanges	

AEBG Budget NC ESL 1st Qtr Report

TOTAL BUDGET: $150,000

Category: Curriculum Development
Approved Budget: $20,000

Item	Cross ref	Grant Objectives	Implementation	Budget
1	1.1	1. Modify core curriculum to integrate work readiness into four core courses	Six-member faculty work group ($1250 per instructor)	$7,250
	1.2	2. Build upon existing job readiness focus in EL Civics modules and BSI projects		
2	2.1	3. Modify 3 existing VESL courses to align with vocational courses (course modifications)	Phase II $1250 Curriculum per 8 hr course	3,750
		4. Create new Pathway Courses (2)	Phase I $1,000 per 8-16 hour course	2,000
			Phase II $1250 Curriculum per 8 hr course	2,500
		5. Create New Academic Readiness Learning Community	Phase I $1,000 per 8-16 hour course	1,000
			Phase II $1,250 per 8-16 hour course	1,250
		6. Create Introductory flipped class (with Luria Library)	Phase I $1,000 per 8-16 hour course	1,000
			Phase II $1250 Curriculum per 8 hr course	1,250
			Subtotal $20,000	
4	4.2	Noncredit Advisory Committee to improve and align student intake processes, create internships *Reduce Instructional Aide line by $1440	Noncredit Advisory Committee 12 hrs x 4 inst. X $30 =	1,440

Category: Professional Development				
Approved Budget: $18,000				
Note: Reference NC ESL Professional Development Plan				
3	Workgroup			1,500
	Technology			4,125
	ESL Workplace Skills			4,125
	Learning Communities			4,125
	Classroom Instruction			4,125
		Subtotal	$18,000	
Category: Support staff				
4	6 Part-time Instructional Aides*			31,560
	Staff Assistant - Vege Clerrise			23,000
	1 Hourly part-time			10,000
	1 Part-time CASAS Assessment Proctor			15,000
		Subtotal	$81,000	
Category: Materials, Travel, Marketing				
5	Software and materials			10,000
	(to be determined by Tech Committee)			
5	Non-instructional supplies			5,000
7	Consultants			5,000
	Ventures Textbook Series Authors		Ventures Textbook Series Authors	
	Learning Community Consultants		Learning Community Consultants	
8	Travel and Conference		TESOL Conference	3,000
9	Advertising and Marketing		To be developed with Marketing Off	8,000
		Grand Total		**150,000**