

Santa Barbara City College

Budget Resource Allocation Committee (BRAC)

*Friday, June 25, 2021

ZOOM

9-11AM

MINUTES

**This special meeting is for HEERF review (This is not the subcommittee meeting)*

MEMBERS

Name / Bargaining Unit Representative

- Lyndsay Maas, Vice President Business Services / Co-Chair BRAC
- Rudy Hill, Controller / Co-Chair BRAC
- Alan Price, Dean Educational Programs, Health and Human Services, Career Technologies / ALA
- Paloma Arnold, Dean Educational Programs, Student Affairs / ALA
- Jens-Uwe Kuhn , Dean Educational Programs, Math, Sciences, Library, PE/Athletics / ALA
- Mike Gonella, Instructor and Chair Horticulture Dept / FA
- Patricia Frank, Co-chair, Design and Technology Theatre Arts / FA
- Ruth Morales, Professor Economics / FA
- Liz Auchincloss, Technology Services Specialist / CSEA
- Beth Taylor Schott, Writing Center Lab Technical Assistant / CSEA **NOT PRESENT**
- **Cheryl Brown, Accountant Auxiliary Services / CSEA, Temporary replacement for HEERF review meetings (temporary replacement for Beth Taylor Schott)**
- Lisa Saunders-Kellogg, Accountant / CSEA
- Cyndi Morris, Student Representative
- Anthony Angeles, Student Representative

Guests:

- **Rob Morales, Director, Facilities**
- **Erik Fricke, Campus Safety and Emergency Response**

RESOURCE MEMBERS

- Cesar Perfecto, Assistant Controller / Non Voting
- Alexandra Thierjung, Administrative Assistant IIIC / Minutes
- TBD, Fiscal Services
- [Raeanne Napoleon](#), Guest
- [Cornelia Alsheimer-Barthel](#), Non Voting

SPECIAL MEETING AGENDA ITEMS / **TOPICS DISCUSSED**

1. Rob Morales, Director of Facilities

- a. **Jurkowitz heater unit was ordered, but more funds are needed to cover the actual costs, this amount needs to be confirmed looking at invoices and funding actual.**

ACTION ITEM: BRAC approved request for partial funding of approximately another \$107,000 for the project. There are more issues with the roofing and ducting also with regards to the unit replacement.

- b. **Fume Hoods in Chemistry need to be replaced. Lyndsay said this is a new HEERF proposal item, and it is in an approved HEERF proposal.**

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- c. PlexiGlass for health guard fabrication and installation: Facilities has a small stock and there will be more demand with return to campus.
2. Ruth Morales questions regarding PPE, is there still a need for more funding? Such as masks, Plexiglass etc. Number 8 of Recommendation list with regards to Biology's request for \$25k of supplies. Erik Fricke Answered:
 - a. Campus Safety has 700,000 surgical masks from Dept of Education
 - b. Campus Safety has 40,000 hand sanitizer bottles for bacteria not Virus
 - c. Hand Sanitizer dispensers were previously installed on campus - What about funding for refills of these stations?
 - d. Cleaning products and bottles for disinfecting area
 - e. Campus Safety has a small amount of wipes from CalOSHA that will deplete fast and could use more of these, as we get only 15 day supply at a time based on campus population.
 - f. Campus Safety has alcohol wipes for bacteria not viral.
 - g. PlexiGlass is in Facilities, they have ordered and installed many and may need more funding.
 - h. Gowns can be provided by the State.

Lyndsay responded that it would be helpful to have allocation for PPE, still undecided with regards to if money has been used from HEERF I or not. There are also some requests for money that were not carried out.

3. DISCUSSION: At June 24, 2021 Board meeting they discussed approval of HEERF funding, subcommittee assignment remains to prepare recommendations. Bigger discussion of reserves and HEERF explained by Lyndsay.
4. Review [HEERF III and II proposals](#)
5. Subcommittee Update
 - a. [HEERF Subcommittee Recommendations](#) from Cheryl

Shared HEERF Subcommittee Recommendations on screen. Ranking done individually and then by group with a numbering methodology. Lyndsay wants to allocate monies to fund IT related HEERF proposals and other IT related needs.

ACTION ITEM: Rudy will reach out to IT to get an accurate estimate (Jim) on what he needs to cover all his items.

Paloma announced they are also receiving \$213,000 for enrollment services and will discuss with BRAC about their HEERF II request.

ACTION ITEM: Paloma and Vanessa will follow up with BRAC on their request for enrollment services.

Group discussion of HEERF requests continued, including deferred maintenance

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funding options for items such as ventilation/fume hoods.

6. Send out emails of what's been approved, refer to C code with each
 - a. Include how to check what's been approved
7. No July BRAC meeting

ADJOURN